Business visa

Visa Application Itinerary & Document Checklist

Overview

Business visitor visas are for short trips such as meetings, conferences, training, or contract discussions - not for taking up local employment without the correct work permission.

Embassies often ask for an invitation from the host company, your employer’s letter, and proof the visit matches your role and industry.

Visa Details

Typical use	Meetings, audits, training, conferences, contract discussions
Processing	Embassy-specific; often similar timelines to visitor routes
Important	Not a substitute for a full work permit where local employment is required

Required Documents

- Company letter: purpose of visit, dates, who you will meet, and who covers costs.
- Host invitation: on letterhead, signed, with contact details and a realistic agenda.
- We check that your CV, LinkedIn, and letters do not accidentally read like a job search or relocation plan.

Application Process

1. Collect host company details, meeting agenda, and your employer’s authorization letter.
2. We align dates with your ticket holds and hotel bookings to avoid practical contradictions.
3. Supporting financial evidence is checked against the length and purpose of stay.
4. Submission routes (e-visa portal, VFS, or embassy) are confirmed before you pay official fees.
5. If an interview is scheduled, we help you prepare concise answers on scope and duration of stay.

Processing Time

Embassy-specific; often similar timelines to visitor routes

Fees

709 , Avadh Kontina , VIP Road , Canal Road Corner ,Near CB patel Club ,Surat , Gujarat,395007
Ph.: +91 98982 61114 · +91 90541 49438
Hours: Mon - Sat : 9:00AM - 6:00 PM
Sunday : 9:00AM - 6:00 PM
Email: info@velotrav.com
Website: https://demo.velotrav.com

Our consultation and filing fees depend on the destination and visa class. Embassy and VFS charges are billed separately.

Important Notes

Visa issuance is the sole responsibility of the embassy or consulate. We provides consultation and filing support only; fees shown are starting prices for our services and exclude official government charges unless stated.

Why Choose Velotrav

- End-to-end guidance — Forms, appointments, cover letters, and supporting evidence - structured so nothing important is missed.
- Experienced team — We stay current with embassy rules and seasonal changes, and we set realistic timelines before you book travel.
- Privacy & care — Your documents and personal data are handled confidentially, with clear checkpoints at every stage.

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