Employment / work visa

Visa Application Itinerary & Document Checklist

Overview

Work and employment-linked visas are tied to a specific employer, contract, or quota in most countries. Timelines are longer and document sets are heavier than tourist or business visitor routes.

You will usually need police clearance, medicals, attested education and experience documents, and employer sponsorship filings in a fixed order.

Visa Details

Typical use	Employer-sponsored roles, intra-company transfers, long postings
Processing	Often several weeks to months; depends on quotas and medicals
Dependents	Spouse/children filings can run parallel - we map dependencies

Required Documents

- We help you understand which stage you are in: offer → sponsorship → entry visa → residence permit (where applicable).
- Attestations and translations: we flag what must be original, apostilled, or notarised before submission.
- Dependents: if spouse or children travel with you, we map their filings alongside the main applicant.

Application Process

1. Employer share draft contract, designation, and sponsorship paperwork.
2. We build a master checklist for police clearance, medicals, and education attestations.
3. Translations and notarisation are sequenced so nothing expires before submission.
4. Portal uploads and original appointments are tracked with you and HR.
5. After approval, we brief you on entry rules and any post-landing registrations.

Processing Time

Often several weeks to months; depends on quotas and medicals

Fees

Our consultation and filing fees depend on the destination and visa class. Embassy and VFS charges are billed separately.

Important Notes

Visa issuance is the sole responsibility of the embassy or consulate. We provides consultation and filing support only; fees shown are starting prices for our services and exclude official government charges unless stated.

Why Choose Velotrav

- End-to-end guidance — Forms, appointments, cover letters, and supporting evidence - structured so nothing important is missed.
- Experienced team — We stay current with embassy rules and seasonal changes, and we set realistic timelines before you book travel.
- Privacy & care — Your documents and personal data are handled confidentially, with clear checkpoints at every stage.

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